

# WE'RE HIRING



## Warehouse Personnel/Delivery Driver

### **Responsibilities include:**

- » Making multiple deliveries to customer locations in a safe and timely manner
- » Maintaining company vans to ensure safe operations (oil, tires, gas, etc.)
- » Packaging wholesale materials
- » Stocking wholesale materials in various warehouse aisles
- » Receiving products via UPS/FedEx from our vendors
- » Pull/Shipping customer orders (once familiar with warehouse)

### **Location & Hours:**

- » 211 Carter Drive, Suite B, West Chester, PA 19382  
(We are located in the Matlack Industrial Center right across from West Chester University)
- » Monday through Friday, 7:00 am to 4:00 pm

### **Requirements:**

- » Valid driver's license
- » Valid car insurance
- » Clean driving record (we will verify your information with our insurance provider)
- » Able to work full-time hours, with the occasional over-time if needed
- » Willing to learn the in's and out's of the warehouse

### **Benefits:**

- » Health & Vision insurance
- » Holiday Pay, Vacation, Personal Time Off
- » Professional development assistance
- » 401 k

### **Commercial Schedule:**

- » Monday through Friday
- » No weekends
- » Day shift
- » Over-time

### **Additional Compensation**

- » Bonuses
- » Store Discounts

### **This job is:**

- » A job for which military experienced candidates are encouraged to apply
- » A "Fair Chance" job (you or the employer follow Fair Chance hiring practices when performing background checks)  
A good job for someone just entering the workforce or returning to the workforce with limited experience and education
- » A job for which all ages, including older job seekers, are encouraged to apply

**Resumes should be submitted to [info@kellyindustrial.com](mailto:info@kellyindustrial.com)**



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